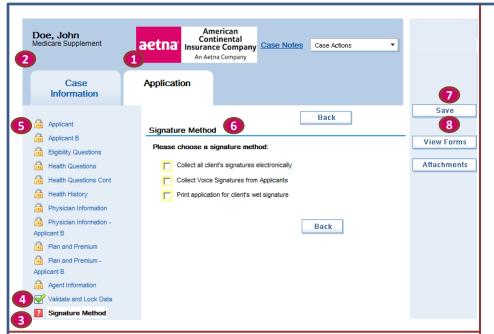


actna Med Supp Online Enrollment Tool (E-App) Reference Guide



- 1. Underwriting company name
- 2. Applicant name
- 3. Red question mark -Incomplete section
- 4. Green checkmark Section complete
- 5. Lock application When application is complete and ingood-order
- 6. Signature Method Select type
- 7. Save Save app and return to later
- 8. View Forms View as you go through process

Now You Can...

- ✓ Go paperless!
- ✓ Ensure a fully completed application
- ✓ e-Sign or voice sign the application
- ✓ Submit application and all required forms
- ✓ View under your Pending New Business report (agent website)

Enrollment support (Agent Services):

800 264.4000, option 3, then 1

What is an online enrollment tool?

- Provides an intelligent fillable form (Med Supp application/ E-App) with embedded rules.
- Enables user to electronically complete and submit to process 100% in-good-order applications (faster than paper!).
- Login (as usual) on aetnaseniorproducts.com to access the tool on the agent secure portal home page.
- Supported on multiple operating systems: laptops, desktops, and tablets.

What underwriting companies are available?

- American Continental Insurance Company (ACI)
- Continental Life Insurance Company of Brentwood, Tennessee (CLI)
- Aetna Health and Life Insurance Company (AHLIC)

What are the key features of this tool?

- Dynamic application driven by responses to questions.
- Tool identifies OE, GI, UW based on eligibility answers.
- Electronic funds transfer (EFT) is the only payment option available. All payment modes are available.
- Rates calculated based on application information, plan selected and state. Includes household premium discount and application fee (when applicable).

What signature options are available?

- Electronic options: in person, email, and iPad (via stylus/finger).
- Voice options: with point of sale interview or automated telephonic/voice
- Wet: print, sign, and fax documents (877 380.2777)

This tool is part of a "live" system. Therefore, please do not "submit" test applications as they WILL be processed.